




Eco Hub Space COVID



- Following government guidance there will be a **maximum of 15 people** allowed in the Eco Hub at any one time. This total is including the organisers/staff members.
- Masks must always be worn whilst in the Eco Hub following government guidance.
- Track and Trace – a QR code specific for the Eco Hub is displayed in the window of the hub for use of all members using the Eco hub. More info on Trace and Trace can be found at [gov.co.uk](https://www.gov.co.uk).
- 2m distance must be observed during activity in the Eco Hub
- Hand sanitizer stations are available for use surrounding the hub, please use accordingly.
- The space is fogged every day, as well as sanitized by cleaning staff during intervals throughout the day.
- Only one event can be held in the Eco Hub space at a time. Unfortunately, we cannot accommodate shared events due to government guidelines.
- Community Fridge & Freezer – is currently out of action, reinstatement of the initiative will be updated across our digital channels when safe to do so.
- While there isn't activity in the hub, shoppers are more than welcome to use the space for hot desking and downtime. Please remember the guidance of use stated above.

Thank you for your co-operation, by following the above guidance we will be able to keep our customers, staff and member groups safe.





Eco Hub Q&A's



1. What is the Eco Hub? **A.** The Eco Hub is a sustainable initiative that utilises a vacant unit and provides an open, fun and vibrant space for stakeholders to utilise and shoppers to come and view, learn and utilise for downtime.
 2. Who do I contact if I want to use the Eco Hub? **A.** Laura Norton and Sabrina Brock are from Bewonder* and are the appointed marketing team for the Centre, they have embedded this initiative into their marketing strategy to tie in with the local community.
 3. Is the Eco Hub free? **A.** YES! We're delighted to be able to offer the space for free to the local community.
 4. What time does the Eco Hub open and close? **A.** The space will be open everyday as per the Centre's opening hours.
 5. How long will the Eco Hub be running for? **A.** Due to the success of the Eco Hub, we will now be running the Eco Hub again throughout 2020. If you would like to make a provisional booking for 2020 get in touch.
 6. Do you have access to electricity? **A.** Yes, there are electricity ports within the space. If there is anything else you require please do let us know.
 7. What space do you have in the Eco Hub? **A.** Come and see! The Eco Hub is open during centre opening hours for you to see what's in the space whenever you like – no booking necessary.
 8. Is there any equipment in the Eco Hub? **A.** There are table and chairs within the space so people can host workshops – however, this will be limited so please do let us know your requirements before your booking.
 9. How do I book the space? **A.** Email or call Sabrina Brock on Sabrina.Brock@bewonder.co.uk or 07702986115
 10. What do I need to do before my booking? **A.** You will need to complete an Access certificate, Risk assessment form, provide us with your PLI and a method statement to explain what activity you will be doing in the space.
 11. If you have any marketing collateral or posters, we would love to share this across our social channels in the lead up to your event!
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